

Reference no: IIMN/Maint./01/2018-19 dated 11/10/2018



INDIAN INSTITUTE OF MANAGEMENT NAGPUR

VNIT CAMPUS SOUTH AMABAZARI ROAD, NAGPUR-440010

Indian Institute of Management Nagpur invites proposals for the work mentioned below

TENDER DOCUMENT (Part-I)

Notice inviting Tender for Supply of Electrical Items at IIM Nagpur

Name of Bidder: -----

Last Date of Submission: 24/10/2018 up to 3.00 P.M

Client

CAO

Indian Institute of Management Nagpur – 440010

Email: procure@iimnagpur.ac.in

Phone no: 07127102360/2381

Signature of bidder
With official seal

Notice inviting Tender and schedule of Events
Part - 1 Pre-Qualification

Sealed tenders are invited from bonafide, experienced & reputed contractors of financial standing for the job given below:		
Clause No.	Title	Description
101	Name of work	Supply of Electrical items at IIM Nagpur
102	Reference no.	IIMN/Maint./01/2018-19 dated 11-10-2018
103	Details of bidder	Annexure- A is to be filled, duly signed and stamped and submitted along with the tender.
104	Tender submission cost	Not Applicable
105	Earnest Money Deposit (EMD)	Not Applicable
106	Contract Period	30 days from the date of issue of work order OR date of approval by Engineer in charge (Whichever is later). Extendable for the reasons beyond contractor's control and upon Engineer's recommendation.
107	Liquidated Damage	Delivery shall be considered complete when full quantities of all items are in fully functional condition at designated delivery location as per the instruction of the representative of IIMN for late delivery (LD) the liquidity damage shall be @1% of the contract amount per week delay. Maximum up to 5%. Beyond 5 weeks of delay order will be deemed cancelled
108	Initial Security Deposit (ISD)	Initial security deposit @ 5% of the Contract Value/ Purchase order to be paid on award of contract but before commencement of work /Supply. ISD amount in form of Demand draft of nationalized / scheduled bank. In favour of " IIM Nagpur" payable at Nagpur.
109	Interest on Security Deposit	Not Applicable
110	Release of ISD	After completion of defect liability period.
111	Defect Liability Period	12 months from the date of completion of the work certified by IIMN Engineer- in -charge.
112	Issue of the bid Document	To be issued from IIM Nagpur office, from 15/10/2018 to 23/10/2018 up to 5.00 P.M The tender documents shall also can be downloaded by the bidder. Downloaded version can also be submitted by the bidders. However if any of the dispute arises concerning the text of the tender document

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		in the download version the hard copy available at IIM Nagpur office would be treated as the authentic one and shall prevail for all purposes. Any change in the tender document and important notifications will be notified in the website. So the bidder are requested to keep a close watch on the website on regular basis till the award of the work.
113	site visit	During office hours From 9.00 A.M to 6.00 P.M
114	Submission of Bid Documents	Last submission By 3.00 pm on 24/10/2018 Estate office IIM Nagpur, VNIT Campus, South Ambazari Road Nagpur-440010
115	Opening of Bids	PART-I i.e. Pre-Qualification bid shall be opened on 24/10/2018 at 3.30 P.M in the presence of authorized attending representatives of contractors. Part-II (Price Bid) of the Pre-qualified bidders shall be opened at the same day or later date.
116	Essential Technical Requirement	The bidder must have all statutory registrations like 1)PAN , GST is Mandatory & Firm Incorporation certificate
117	Conditional Bids	Conditional bids or Bids based on the process / basic schemes other than mentioned and / or not conforming to the technical specifications / requirements of the Bidding documents will not be considered.
118	Prices, Taxes & Duties	The Bidder should quote firm prices/ rates inclusive of all Taxes like Service Tax, Vat, Duties, Levies, Personal Tax, Corporate Tax, worker welfare cess, etc. and all other expenditure required to be incurred by him/her for providing required construction work etc. during the contract period as indicated under his contract and afterwards no variation on any account unless otherwise specifically mentioned will be allowed. (The contractor will indemnify of IIM-Nagpur against all statutory liabilities present and future, arising out this contract.)
119	Bid Validity	The bid submitted by bidder shall remain valid for a period of THREE Months from the date of opening of offer. Bidder shall not be entitled during this period to revoke or vary the content of Bid or any term thereof. In such case of making any variation subsequent to submission of bid at their own, the offer shall be treated as "REJECTED."

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120	Award of similar type of work/PO on same rates	Upon mutual consent, the client may award another similar type of work in campus based on this rates to the contractor, for which the rates may be valid up to ONE year from the date of issue of WORK ORDER/ PO
121	Rejection of bid(s)	The Owner reserves the right to reject any or all the tenders relating to the work under this Tender Document without assigning any reason whatsoever.
122	Quantom of work	The quantity may increase or decrease as per requirement and payment will be made as per actual supply of items on the rate quoted by your firm. The Contractor is therefore, advised to quote very carefully. No claim for compensation from the Contractor shall be entertained due to any variation in quantities (irrespective of the quantum of variation) OR deletion of any item. The rates fixed for a particular year shall remain same through the year. Actual executed quantities shall be measured and paid.
123	Payment of Bills	Payments will be made by crossed account payee cheques only OR e - payment.
123.1	Advance against material on site	Not Applicable
123.2	Running Account Bills	Not Applicable
123.3	Final Bill	Payments will be made within 30 days of submission of bills provided the bills are complete and duly authenticated by the specified Officer(s) of the Owner or Architect after completion of the work in all respect.
124	Escalation / De-escalation of rates	Prices/Rates quoted will be firm during the entire duration of contract
125	Basic Rates	Basic rates mentioned (if any) in the tender are FOR IIM Nagpur Campus. Difference will be paid OR deducted for the payment to the contractor upon submission of documentary proof if otherwise

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126	Exit Clause	The vendor has to complete the works within the time schedule mentioned at clause No.106, and on failing to do so, the vendor shall be notified on expiry of such delivery schedule. Even after such notice, if the vendor fails to complete its work to its entirety and hand over the same to IIMN for its use within two weeks form the date of issue of such notice, the order/contract shall deemed to be cancelled without any further notice to the vendor. Notwithstanding anything in this clause, IIMN shall be at its liberty to impose LD/penalty as mentioned in clause no.107 on the vendor as it deemed fit. The vendor shall not be allowed to remove any material pertaining to incomplete work, and IIMN shall not be liable to make any payment for the incomplete work."
127	Force Majeure	If the whole of any part of the performance by the Parties of any part of their respective obligations hereunder is prevented or delayed by causes, circumstances or events beyond the control of the Parties including delays due to floods, fires, accidents, earthquakes, riots, explosions, wars, hostilities, acts of government, custom barriers, or other causes of like character beyond the control of the Parties, then to the extent the Parties shall be prevented or delayed from performing all or any part of its obligations hereunder by reason thereof despite due diligence and reasonable efforts to do so notwithstanding such causes, circumstances or events, the Parties shall be excused from performance hereunder for so long as such causes, circumstances or events shall continue to prevent or delay such performance.
128	Taxes, Labour laws and Other regulations	The Contractor will be exclusively responsible to meet and comply with all legal requirements related to the work.
128.1		
128.2		The Contractor shall accept and bear full and exclusive liability for the payment of any and all existing taxes of the Central or State Government or of any other authority with respect to the contract or any item sold or supplied pursuant thereto or anything done or service rendered pursuant thereto.
128.3		Any legal matter or issues arise, and all court matters if arise for this contract are subjected in Nagpur courts jurisdictions only.
129	Bid format	The bid shall be submitted in order as follows.

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	Sealed Envelope - 1	<p>Legible copies of documents mentioned in 116 duly self-attested by bidder to be submitted along with the P Q BID documents</p> <p>PQ documents as issued from IIMN office or download from IIMN website to be submitted and must be stamp with bidder seal & signature</p> <p>Relevant experience certifications as per PQ criteria</p> <p>Copy of GST registration and PAN no.</p> <p>Any other information bidder would like to attach.</p>
	Sealed Envelope - 2	Price bid documents issued from IIMN office or download from IIMN website to be filled and signed with bidder stamp
130	System of Bid Evaluation	Price BID of only those bidders who qualify in Pre-qualification process will be opened at a subsequent date or same day.
131	Precedence Clause:	In the case of any ambiguity in interpretation, the Price bid will supersede the Pre-Qualification bid and decision by Asst. Manager (A&C), IIMN on the interpretation of the entire contract terms and conditions will be final and binding to all.
132	Mathematical error	During the opening of price bids the total quoted amount will be declared. However, during calculation verification if there is any error found in total amount, the agency will be called for clarifications. The rates quoted by the agency will be considered firm and hence the amount will be worked out by multiplying the rate with quantity. The rate will not be allowed to be changed in any case. However, decision by Asst. Manager (A&C), IIMN on the interpretation of the entire contract terms and conditions will be final and binding to all.

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Annexure A**PARTICULARS OF BIDDER**

SR.NO	DEACRIPTION	
1	Name of the bidder	
A	Trade Name (in Block letters)	
B	Status of the Bidder (Proprietorship/Partnership/LLP/Limited Co.) In Block letters)	
C	Name of Proprietor/Partners/CEO/Directors (In Block letters)	
2	Postal Address	
3	Telephone No.	
4	E-mail / Website address (if available)	
6	Name of the Banker, Branch Name & address (In Block letters) (For e-payment purpose)	
	Account no:	
	IFS code	
7	PAN (Enclose self-attested photocopy)	
8	GSTIN (GST Registration No.) (Enclose self-attested photocopy)	

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No IIMN/Maint. /01/2018-19 dated 11-10-2018. Accordingly, I/ we accept the terms and conditions and hereby offer the rates for "Supply of Electrical items at IIM Nagpur "as per Price Bid

Date _____

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