

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Estate Maintenance Department, IIM Nagpur, VNIT campus,

South Ambazari Road, Nagpur – 440010

Ph.No. – 07127102360 / 07767018721 Email: procure@iimnagpur.ac.in



Invitation to Offer

Name: **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF RO SYSTEMS**

The firms participating should submit their bid in a sealed envelope super scribing tender for **Comprehensive Annual Maintenance Contract of RO System** and send by **Speed Post/ Courier OR** drop the sealed quotation at IIM Nagpur. The quotation can be issue from IIM Nagpur estate office or downloaded from www.iimnagpur.ac.in

Name of bidder & Address: Ph. No.: Email id:	Inquiry Ref. No. IIMN/Estate. AMC./RO/01 /2017-18 dated 06/10/2017	Date of Issue: 10/10/2017
	Submission of Price bid: on 23/10/2017; by 3.00PM. at IIM Nagpur Office.	Offer Valid up to 3 Months
	Date & time of opening of Bid: on 24/10/2017 by 3.30PM. IIM Nagpur, VNIT campus, Nagpur-10	Issued by: Administration & Estate.

Submitting this quotation implies agreement to the terms and conditions mentioned in Appx. 'A.'

Sr.No.	Item	Qty.	Unit	Unit Rate In Word	Unit Rate In Figure	Amount
1	RO System 50LPH (make- Livpure)	01	No			
2	RO System 25LPH (make- Livpure)	03	No			
3	RO System 25 LPH (make- Kent)	05	No			
				Total		
				GST as Applicable		
				Grand Total		

Signature of bidder with seal

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Estate Maintenance Department, I I M Nagpur, VNIT campus,
South Ambazari Road, Nagpur – 440010

Ph.No. – 07127102360 / 07767018721 Email: procure@iimnagpur.ac.in



Scope of Work:

- Preventive Maintenance Service of ROs on monthly basis is mandatory by the qualified/ experienced technicians only.
- Call back service within 24 hours in emergency.
- Maintenance of record at site for all service and repairs.
- If any part is required to be replaced including membrane, the same will have to be replaced under the Comprehensive AMC and no charges will be paid by the Institute for any spare parts.
- **The parts, consumable covered, not covered under the comprehensive AMC should be clearly mentioned.**
- Free transportation of the parts, to be repaired or replaced.
- Free cleaning of membranes.
- No service charges whatsoever shall be paid during the contract period.

Technical Details

- The tenderer should provide the following details;
 - PAN Card details.
 - GST Number.
 - Details of Work experience and past performance.
 - Any other technical information the tenderer wishes to furnish.

Terms and Conditions

- Taxes, duties if any shall be clearly mentioned.
- The rates must be stated for each item separately both in words & figures.
- The quotation should be valid for a period of 90 days.
- Bidder are expected visit premises for verification of RO on ground by visit

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Estate Maintenance Department, I I M Nagpur, VNIT campus,
South Ambazari Road, Nagpur – 440010

Ph.No. – 07127102360 / 07767018721 Email: procure@iimnagpur.ac.in



- Payment will be made by NEFT/RTGS/Cheque on monthly basis after satisfactory completion of service on presentation of bill. No advance payment will be made.
- The comprehensive AMC contract will be initially for a period of one year and further extendable on reviewing of the work performance
- The bidders intending to submit their proposal may survey the site before submitting their proposal/ quotation.
- The Institute reserves the right to accept/ reject any quotation submitted without assigning any reason thereof

Name and signature of the Bidder/Contractor
With company seal

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Estate Maintenance Department, I I M Nagpur, VNIT campus,
South Ambazari Road, Nagpur – 440010

Ph.No. – 07127102360 / 07767018721 Email: procure@iimnagpur.ac.in



Annexure – A

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF RO SYSTEMS

IIMN/Estate. AMC. /RO/01 /2017-18 dated 06/10/2017

PARTICULARS OF BIDDER

1. Name of the bidder

(a) Trade Name (in Block letters) _____

(b) Status of the Bidder _____

(Proprietorship/Partnership/LLP/Limited Co.)

(In Block letters)

(c) Name of Proprietor/Partners/CEO/Directors _____

(In Block letters)

2. Postal Address _____

3. Telephone No. _____

4. E-mail / Website address (if available) _____

5. Name of the Banker, Branch Name & address

(In Block letters) (For e-payment purpose)

6. PAN (Enclose self-attested photocopy) _____

7. GSTIN (GST Registration No.) (If applicable) (Enclose self-attested photocopy) _____

8. Trade License/Business License/CIN (if applicable)

(Enclose self-attested photocopy) _____

9. Lab. License / EPF / ESIC Reg. No. (If applicable)

(Enclose self-attested photocopy) _____

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Estate Maintenance Department, I I M Nagpur, VNIT campus,
South Ambazari Road, Nagpur – 440010

Ph.No. – 07127102360 / 07767018721 Email: procure@iimnagpur.ac.in



10. Any other Relevant Information _____

e.g. Number of Years of Experience in similar line of business

and must be profit making organization in last three consecutive financial years as on 31.3.2017.

Please enclose copies of audited balance sheet and profit & loss account of last three consecutive years ended 31.3.2017 by a Chartered Accountant must attached.

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No. IIMN/Estate. AMC. /RO/01 /2017-18 dated 06/10/2017 Accordingly, I/ we accept the terms and conditions and hereby offer the rates for **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF RO SYSTEMS** as per Price Bid

Signature _____

Name of the bidder _____

Date _____

Official seal of bidder _____

NOTE: Please submit all the above mentioned supporting documents with seal and signature for verification.