

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Stores & Purchase Department, IIM Nagpur, VNIT campus,
South Ambazari Road, Nagpur – 440010

Ph.No. – 07030937782 / 07767018721 Email: procure@iimnagpur.ac.in

Invitation to Offer

Suppliers Address: Ph.No.: Email id :	Enquiry Ref. No. IIMN/132/2018-19/014	Date of Issue : 15/06/2018
	To reach us before : 21/05/2018 ; 06:00 PM	Offer Valid upto : 3 months
	Date & time of opening of bid : 22/06/2018 at 12:30 PM	Issued by : Stores & Purchase Deptt., IIM Nagpur

We invite your Quotation for the item/s mentioned below. Please return this form and Annexure 'C', duly filled in all respects in a sealed envelope so as to reach us on the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Annexure 'B'.

Sr. no	Description of Item	Qty.	Unit	Unit Rate(Rs)	Total Amount (Rs)
1	Table Tennis (Club model) with 4 racquets and balls. (Specifications as per Annexure A) Brand : _____	01	No.s		
2	Carrom Board with metal stand, coins and powder (Specifications as per Annexure A) Brand : _____	01	No.s		
3	Foosball (Specifications as per Annexure A) Brand : _____	01	No.s		
		<u>GST % & Amount</u>			
Total Amount including Carting/Transport/Installation and all Taxes:					

Amount in words - _____

Our delivery requirement : All items to be delivered at IIM Nagpur within 1 week of order.

Payment terms : After delivery on submission of Tax Invoice by NEFT /RTGS

Note: IIM Nagpur reserves the right to accept the quotation or to reject any or all quotations without assigning any reasons thereof.

Sign & Stamp of Bidder / Supplier

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Annexure 'A'

Sr.No.1 Table Tennis (Club model) with 4 racquets and balls as per details below
Preferred Brands: Stag or Equivalent

Specifications

Table: Qty. 01

Dimensions – 2740 x 1525 x 760 mm Top thickness - 19 mm

Frame Size – 25 x 38 mm 8 wheels (2 locked & 6 free) with levellers.

Racquets / Bats: Qty. 04

Brand – Stag; 4 star Red / Black Unstrung ITTF approved Weight – 190 gm

Table tennis balls: Qty. 3 box (pack of 3 balls)

Brand – Stag; 3 star Orange colour ITTF approved

Sr.No.2 Carrom Board with coins, metal stand and powder
Preferred Brand Synco, President or equivalent

Specifications

Board: Qty. 01

Board Size - 34 inches x 34 inches

Playing Surface - 29 inches x 29 inches

Frame Size - 2.5 inches x 1.5 inches

Thickness - 8 mm

Smooth playing surface made of hard wood, Waterproof, Scratch proof

Coins – 1 set with 2 strikers

Made up of good quality wood, round plain edges weigh – 5 to 5.5 gm

Metal Stand – Qty 01

Height – 63 cm to 70 cm

Absorbant powder – 1 box

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Sr.No.3 **Foosball**

Qty. 01

Preferred Brand: Caxton or equivalent

Specifications

Table Size: 55" L x 30" W x 30" H ,

Balls: 2 pcs (32 mm)

Ball Return: 2 Ball Returns on Sides

Playing Rods: Hollow Telescopic Rods, chrome finished (Doesn't come out from other side, for comfortable play)

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Annexure 'B'

General Conditions for Bidders

1. Bidder must be authorized enlisted supplier/distributor of designated brand. All items to be delivered at IIM-Nagpur campus at VNIT, Nagpur.
2. Delivery schedule: Delivery within 1 week of issue of Purchase Order. Items to be delivered at IIM Nagpur.
3. **Price:** Price quoted by supplier and accepted by the Institute are final and no deviation therefrom will be accepted without the Institute's specific agreement in writing
4. It is not binding on the Institute to accept lowest offer, or assign any reason for non-acceptance.
5. **Reference:** To ensure prompt payment, the order no. should be mentioned in the Invoice.
6. **Invoice:** To be sent in duplicate to us mentioning Delivery challan / Railway & Goods Receipt Memo No. and date as well as our purchase order no. and date.
7. Payment schedule: Payments will be made on receipt and installation of items in fully serviceable and to the satisfaction of the purchaser.
8. Please submit Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill
9. Bid should remain valid for a period of 3 months.
10. **The bidder must agree to supply the same items (in partial or full quantity) at the rates quoted in case the institute places a repeat order within 6 months**
11. All the pages of this quotation should be signed and stamped by the vendor.

Sign & Stamp of Bidder / Supplier

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Annexure 'C'

PARTICULARS OF BIDDER

1	Name of the Bidder	
	a. Trade name	
	b. Status of the bidder (Proprietorship/Partnership/LLP/Limited Co.)	
2	Postal address for communication	
3.	Telephone numbers	
4	Email address	
5	PAN No. (Enclose self-attested copy)	
6	GST No. (Enclose self-attested copy)	
7	Registration of the firm (Enclose self-attested copy)	

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this enquiry/ as stipulated in the enquiry No IIMN/132/2018-19/014 dated 15.06.2018. Accordingly, I/ we accept the terms and conditions and hereby offer the rates for **Supply of Sports Equipment** as per specifications in Annexure A.

Name of the BIDDER _____
Signature of authorized person _____

Official seal of BIDDER